



Resetting Your Department of Employment & Workforce (DEW) Pin Number Tutorial



A Cooperative Partnership of
South Carolina State Agencies

Please Note

- South Carolina Business One Stop **cannot** reset, or distribute your DEW pin number. You will need to contact DEW directly by phone, or by resetting your pin online at:
www.dew.sc.gov
- SCBOS can only assist you with your SCBOS **login** and **password** when you are filing DEW returns
- For specific inquiries regarding your DEW pin number- please contact the Department of Employment & Workforce



COLLABORATION

Innovative local partnerships are building the workforce of tomorrow through the Learn 2 Earn grant.

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How do I find a Job or an Employee?



How do I file an unemployment claim?



How do I maintain benefit eligibility?



What resources are available for my business?

Quick Links



News & Announcements

Two groups receive apprenticeship grants for innovative workforce programs
May 20, 2016

\$200,000 in Apprenticeship Grants Available to Innovative Workforce Programs
Feb 04, 2016

Go to the DEW website
www.dew.sc.gov

- Find an Employee
- Resources we offer >
- Employee Training Programs
- Unemployment Insurance Tax Program >
- UI Benefits >

[LEARN MORE](#)

Secure.

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How do I find a
Job or an Employee?



How do I file an
unemployment claim?



How do I maintain
benefit eligibility?



What resources are
available for my business?

Hover over the Employer tab at the top and a drop down menu will appear



Find an Employee

Resources we offer >

Employee Training Programs

Unemployment Insurance Tax Program >

UI Benefits >

How is Income and Eligibility Verified?

How to Protest Benefit Charges >

Filing Claims for your Workers

Hiring New Workers >

Tools

Resources

Employer Separation Response

Employer Vacation Policy

refresh
Introducing the new dew.sc.gov.

LEARN MORE



How do I find a Job or an Employee?



How do I maintain benefit eligibility?



What resources are available for my business?



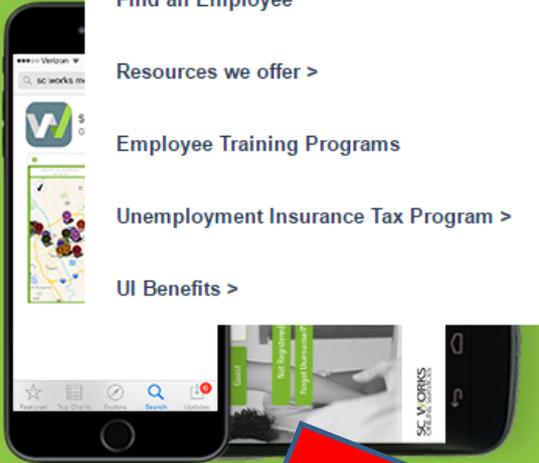
What resources are available for my business?



Then hover over the UI Benefits tab and a right drop down menu will appear



- Find an Employee
- Resources we offer >
- Employee Training Programs
- Unemployment Insurance Tax Program >
- UI Benefits >



CAROLINA'S LARGEST JOBS DATABASE
NOW FITS IN THE PALM OF YOUR HAND.



SC Works
Mobile

Download the free app
for iPhone or Android



- How is Income and Eligibility Verified?
- How to Protest Benefit Charges >
- Filing Claims for your Workers
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Tools

Resources

Employer Separation Response

Employer Vacation Policy



How do I find a
Job or an Employee?

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How do I maintain
benefit eligibility?



What resources are
available for my business?

Click on the Tools tab in the right drop
down menu

Tools

Use the following tools to streamline your employment requirements with DEW.

- [Reset DEW PIN | Instructions](#)
- [Employer Benefit Charge Protest Portal](#)
- [Service Locations Directory](#)
- [SIDES E-Response](#)
- [SC Business Online Services](#)
- [SC Automated Tax System](#)
- [SC New Hire Reporting](#)
- [E-Verify](#)

To reset the DEW PIN you will click on the link for Reset DEW PIN

Welcome To South Carolina Automated Tax System

Individual Account

Multiple Contribution & Wage Report File Uploads

Contact

Individual Account

The South Carolina Automated Tax System Internet Login Screen is the initial entry for an employer to access on-line transactions:

- ▶ An employer is allowed to complete registration information in order to determine liability under the South Carolina Department of Employment And Workforce Law.
- ▶ File Quarterly Contribution & Wage Reports for existing employers including file transfers. Report payment must be mailed separately to Department of Employment and Workforce, P.O. Box 7103, Columbia, SC 29202 OR use the ACH Credit Service. Instructions for using this service can be obtained by [clicking here](#). This information is also provided at the end of the Contribution & Wage Report Filing.
- ▶ Amend previously filed Quarterly Contribution & Wage Reports. If applicable, Balance Due must be paid using the ACH Credit Service for which a link is provided at the end of report amendment.
- ▶ Make Changes to Existing Employer Account Information.
- ▶ For Individual Filers only, you may File & Pay your Quarterly Contribution & Wage Reports & Taxes at the SCBOS website at www.scbos.sc.gov or by clicking here:

Enter your contact information.

* Name

* Phone

* Email

Enter Account Number Assigned by the South Carolina Department of Employment & Workforce

** Account Number

Enter your Personal Identification Number.

PIN

Select the checkbox if you don't have a PIN.

Select the checkbox if you would like to RESET your PIN

Select the checkbox if New Account.

Click the **Individual Account** tab and enter your contact information; leave "PIN" blank. Select the reset PIN checkbox and click **Submit**.

Pin Reset Complete

- Now you can return to SCBOS and complete the desired filing!
- Keep in mind that there is only ONE pin per DEW account number, so you will want to share the PIN with anyone else in your company that may use it

SC Dept. of Employment and Workforce

Contact Information

uitax@dew.sc.gov

employerinfo@dew.sc.gov

NET-101 Issues – Benefits Division
(803) 737-2500

UCE 151 Issues- Employer Line
(803) 737-2400, Option 3

UCB-114 Issues – Claims Control
(803) 737-2532